

# SADDLEBACK

HOMEOWNERS ASSOCIATION



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## Saddleback Timely Architectural Review Transmittal (START Form)

**Purpose:** This form is intended to aid the homeowner in the submittal, review and/or identification of property architectural deviation, compliance issue or change to any structure, in accordance with Section V of the Saddleback Homeowners Association Covenants, Conditions and Restrictions (CC&Rs). The Architectural Committee (AC) assumes no responsibility for the adequacy of the submitted documents other than CC&R compliance.

### STEP 1 – Homeowner / Submitter:

Name \_\_\_\_\_  
Property Address \_\_\_\_\_ Lot # \_\_\_\_\_  
Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_  
Email Address \_\_\_\_\_

### STEP 2 – Purpose of submittal (check all that apply):

New construction                      Modify existing structure(s)  
Substantial maintenance appearance change (paint color, frontal landscape, fence artwork, etc)

### STEP 3 – Please provide a summary description of the project or compliance issue below, and include any further details / comments on page 2 of this form:

### STEP 4 – Attach a copy of the project construction plans, including property setbacks

- Date plans were **submitted** to Placer County \_\_\_\_\_
- Date plans were **approved** by Placer County \_\_\_\_\_

### STEP 5 – Material Identification (for ALL projects)

Are the new and/or replacement materials and colors substantially the same as those currently used on your property?                      Yes      No

- ◆ If the above is NO, please attach a list of materials, colors, and manufacturer's specification sheet(s), unless these details are already clearly identified in your construction plans

### STEP 6 – Sign and Submit to the Saddleback Architectural Committee chairperson

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Additional Project Details and Comments**

**Space below is reserved for use by ARCHITECTURAL COMMITTEE USE ONLY**

Date Received by A/C member: \_\_\_\_\_

**Review and Approval (minimum three signatures required)**

Committee Member	Approve (Y/N)	Signature	Date

**Architectural Committee Comments**

**Note:** This form can be submitted via email or post (address in the letterhead) or delivered to the Saddleback mailbox at the center of the mail kiosk.